

West Ridge Academy Charter School

Board of Directors Meeting Minutes for the

July 13, 2017

6905 8th St, Greeley, CO

I. Preliminary

- a. Call to order at 6:44pm at the Roche Constructors Building in Greeley.
- b. No guests were present
- c. Roll call - Ken Dyer, Dr. Bush White, Russ Spicer, Dawn Barth and Tracey Lawrence were all present with John Boyd calling in.
- d. Pledge of Allegiance
- e. Public comments
None
- f. Announcements
None
- g. Approval of Agenda
Dawn Barth moved to approve the agenda. Dr. Bush White gave the second and the Board approved unanimously.

II. Consent Agenda

- a. Dr. Bush White motioned to approve the minutes of the June 12, 2017 meeting. Dawn Barth gave the second and the Board approved unanimously.

III. General Agenda

- a. Oath of Office.
Tracey Lawrence took the oath to become a Board member.
- b. Elect Board Officers.
Ken Dyer will continue as Chairman, Dr. Bush White will continue to serve as Vice Chairman, John Boyd will continue to serve as Treasurer and Dawn Barth will serve as Secretary.
- c. Appoint Committee Chairperson.
Will address in the near future.
- d. Approval/Renewal of Principal contract.
Tracey Lawrence gave a motion was made to to approve the renewal of Mr. Spicer's principal contract for the 2017-2018 school year. Dr. Bush White gave the second and the Board approved unanimously.
- e. Review/Discuss goals with Principal for 2017-18 school year.
Principal Spicer discussed goals as mentioned in his Principal's report.
- f. Assign Mentor to New Board Members and give Orientation packet.
Ken Dyer will be mentor.
- g. Governance information to Deliver to District 6 by August 1, 2017.
 - a. Board Member Conflict of Interest Disclosures - signed by all members present at the meeting.
 - b. Approve School Board Meeting Schedule - Tracey Lawrence gave the motion to approve the the Board Meeting schedule for the 2017-18 school year. Dr. Bush White gave the second and the Board approved unanimously.
 - c. Board membership, contact information, terms, signed Board Certification forms
Principal Spicer will send the information to the District.
- h. First Reading — Parent Handbook.
The Board had the first reading of the Parent Handbook. A final reading will be done at the August meeting.
- i. Facilities Update

- a. The building is on track for the staff to move in the end of August.
- b. Asphalt in the parking lots and driveway will be placed next week.
- c. Concrete is poured in the gymnasium
- d. The rooms are being painted and the paint and stucco are complete on the outside of the building.
- e. Generators are still being used onsite. Xcel Energy has not gotten power to the site yet.
- f. Comcast will be bringing internet to the site.
- g. Bids are coming in on the landscaping, sod and irrigation.
- h. Equipment for the classrooms and gymnasium are being ordered.
- i. Still having weekly meeting on Thursdays with Roche at the building site.

IV. Executive Session

No executive session was held.

V. Reports

a. Principal's Report

Mr. Spicer gave a report provided in board meeting packet.

b. Treasurer's report/Finance Committee Report

Dr. Bush White gave a motion for \$381.22 to be paid out of student fees to pay yearbook balance and the remaining student fees balance of \$5,152.18 remain as student fees to be used for classroom materials. Tracey Lawrence gave the second and the Board approved unanimously.

VI. New Business

None.

VII. Adjournment

The meeting adjourned at 8:47pm

Next meeting: August 14, 2017 at 6:30pm at Roche Constructors.

Although the board encourages everyone to attend its open meetings, board meetings are to conduct the business of the school. Board meetings are not "public meetings," but meetings held in public, and accordingly public participation shall be controlled so the board can proceed with its agenda within a reasonable time.

Dawn Barth
West Ridge Academy Board Secretary